



The St. George's British-Georgian School, Tbilisi

Student Code of Conduct Summary

St. George's British Georgian School aims to have a friendly, calm and orderly environment where learning and personal development can take place effectively. The following code indicates the framework by which the school community will regulate itself. The school expects members of its community to exercise self-discipline, but there will be sanctions for those unwilling or unable to conform with the code of conduct.

The six principles

The school's code is based on six central principles. Students, teachers or other members of the school community should:

1. Exercise self-control, self-restraint and self-discipline at all times;
2. Demonstrate a positive attitude towards studies or other people;
3. Respect their own property and that of the school;
4. Respect the rights and feelings of others;
5. Support the learning process for themselves and others;
6. Protect a safe, secure and clean environment.

The Code (the school rules)

1. Relationships with staff and teachers

- a. Students should be respectful and polite toward their teachers and other staff at the school;
- b. Students should obey the rules introduced by the school administrator in each teacher's classroom.

2. Inter-student relationships

- a. A student should be polite and respectful towards other students, avoiding aggression and insulting behavior;
- b. Fighting is strictly prohibited.

3. Dress Code

- a. Students in forms 1 to 8 must wear school uniform;
- b. Students in other years must wear the appropriate clothing. Approved by the Deputy Head for Pastoral Affairs.

4. Behavior at school and school events

- a. Punctuality is expected from all students (arriving at school or any school event).
- b. Students should listen to the views of others respectfully, even if they do not agree with them;
- c. Students should express their ideas or views in a manner which avoids giving offense to others;
- d. Electrical communication devices or sound reproduction devices (mobile phones, iPads, iPods, etc.) must not be used during classes or assembly;
- e. Disruption of classes is prohibited;
- f. Students must have the teacher's permission to leave a class;
- g. Students should respect their own property, and that of others, including the school;
- h. Students should avoid littering their classrooms and the school grounds.

5. Prohibited items and confiscation

Students must not bring into school dangerous, harmful or other items such as:

- a. Tobacco products.
- b. Any kind of weapons, explosives of any kind (e.g. including a lighter, a box of matches, etc.) or poisonous substances.
- c. Any kind of beverages.

- d. Expensive units or a large amount of money.
- e. Gambling means.
- f. Obscene materials.
- g. Illegal drugs.

Any such items may be confiscated by the school authorities. As for the students – they will be punished or individual bases.

6. Sanctions

Violations of this code rules will be followed by disciplinary action, approved by the Ministry of Education and Science of Georgia. This will include:

- a. Verbal warning – delivered by school staff as soon as possible after the problem has occurred;
- b. Written warning – from the student's form teacher or deputy head. The warning also goes to parents for their signature. This may be for repeated breaches of this code, or more serious breaches such as bullying, verbal abuse, unsafe behavior, etc.
- c. Warning on file – for repeated breaches of the code, or more serious problems, a written warning may be retained on a student file. It will be removed at the end of the school year if there has been no further instance. In the case of warning remaining on file, a student may not be given a good reference by the school. The headmaster should take decisions on these matters.
- d. Suspension – if a student has a written warning on a file or if something sufficiently serious occurs, a student may be suspended from one day to one week. This will be the headmaster's decision in consultation with the senior staff members involved.
- e. Expulsion – the final sanction of the school is permanent exclusion. This will be applied at the headmaster's discretion. This will follow the consultations with the chairman of the board of directors.